



**DATE:** May 5, 2016

**TO:** MINNESOTA FOREST RESOURCES COUNCIL

**FROM:** CALDER HIBBARD, EXECUTIVE DIRECTOR

**RE:** PREPARATION FOR MAY 18, 2016 MFRC MEETING

In preparation for the May 18, 2016 meeting of the Minnesota Forest Resources Council (MFRC), attached are the following materials (those related to action items are in **bold**):

1. This cover memo.
2. **Draft minutes for the March 16, 2016 MFRC meeting.**
3. **Draft agenda for the May 18, 2016 MFRC meeting.**
4. Committee reports.
5. Strategic planning background documents.
  - Minnesota Statutes, Chapter 89A. Sustainable Forest Resources.
  - First strategic planning meeting minutes.
  - Summary of past MFRC planning efforts.

### **Meeting Logistics**

The MFRC will meet on May 18, 2016, from 9:30 a.m. to 3:15 p.m., in the upper conference room at the Northland Arboretum in Brainerd, MN (14250 Conservation Drive, Brainerd, MN 56401). Directions to the meeting are provided below.

*From US-10 West*, take MN-371 toward Brainerd. Take MN-371 through Baxter to Excelsior Road and turn east. Drive 8/10 of a mile to Conservation Drive. Turn left (north). The Arboretum is at the end of the road.

For more information about the Northland Arboretum, call 218-829-8770, or visit <http://northlandarb.org/>.

## **Meeting Agenda**

### **Committee of the Whole: Strategic planning/direction**

Kathleen Preece and Calder Hibbard will lead a discussion regarding the strategic planning process. Calder will briefly review the process thus far and the timeline going forward. Each program lead (site-level, landscape, policy) will provide a broad overview of their respective programs and give some examples of current work. Effective engagement is key for a robust strategic planning process. Kathleen will lead a discussion regarding the development of an engagement strategy as well as starting to identify data needs for the planning process.

### **Development of a coordinated outreach plan for site-level monitoring results**

Kathleen will lead a discussion regarding developing an outreach plan for the latest site-level monitoring report. This builds on a discussion we had at the last MFRC meeting. Potential audiences include the MN Forest Resources Partnership, the Governor's office and others.

### **Minnesota DNR re-certification audit results**

Forrest Boe and Tim Beyer will present the results of the Minnesota DNR re-certification audit and steps going forward.

### **Northern long-eared bat update**

Forrest Boe and Amber Ellering will brief the council on the latest developments regarding the northern long-eared bat.

### **Sweetwater Energy, Inc.**

Kathleen Preece will introduce representatives from Sweetwater Energy to discuss the development of a biochemical facility near Mountain Iron, MN.

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\*Denotes action item